

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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## To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

## Minutes from the Parish Council Meeting of Monday 16<sup>th</sup> September 2024

Present:

Mark Strange (Chair)

Stephen Andrews

Neil Green

Karen Saunders

Christine Nugent

John O'Connell

Debbie Watson

GC Cllr Dom Morris

Teresa Griffin (Clerk)

1. **Apologies:** Tristan Wilkinson and Helene Mansilla
2. **Minutes:** Minutes of the Meeting held on 19<sup>th</sup> August 2024 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:**
6. **Questions from members of the public:** None present
7. **County Councillor's Report:** Dom Morris reported –
  - Stephen Davies was elected as the new Leader of GCC on Wednesday. It is 7 months to the next election and this could be good for rural communities like ours.
  - We are having some challenges with Community Speed Watch and keen to know your experience. David Norman is the Cabinet Member responsible for this – The Clerk and Karen Saunders will respond.
  - The latest on the Hannington Road is that the landowner's agent is waiting for the route of the diverted gas pipe from Wales & West Utilities, and unfortunately I do not have any leverage over either of them. Stephen Andrews advised that the landowner has offered to set up a meeting for the PC with the land agent. It was agreed that a meeting would be useful, particularly if Wales & West would also attend- Stephen Andrews to follow up.
  - I noticed the new red painted sections on the Whelford to Kempsford road this evening. The Clerk advised that we had requested the previous speed limits and 'slow down' markings to be repainted. The red has been done and it is hoped the other markings will follow shortly.
  - Emails for Highways issues will be turned off and all correspondence will be through 'Fix my Street'. This should improve the process.
  - Karen Saunders reported that Highways did so much work ahead of RIAT, including washing and strimming around signs, sweeping, hedge cutting and more. This questions why all this is done for the air show and not done any other time.
8. **District Councillors Report:** - Not present. See appendix B for Cllr Mansilla's Report.  
Note - Regarding the Fairford Leisure Facility, it was agreed at the LBY meeting yesterday that it may be more appropriate to negotiate with the landowner and developer of Lake 104, and a meeting will be arranged to discuss this. As Cllr Mansilla was not in attendance this could not be discussed.  
  
Cllr Wilkinson provided the following update by email –
  1. The council executive has agreed to start reporting on the performance of planning enforcement, as of next month we should be able to get a quarterly report of the status and performance of each of the enforcement issues in Lechlade.
  2. The performance of the bin collection was discussed at the oversight committee meeting. UBICO had 20% sickness during a large part of August with relief crews unfamiliar with routes and the new schedule being bedded in. We believe this period is now behind us and that the service should be recovering quickly. We have asked for a monthly report from the CDC CEO to ensure the service doesn't slip again
9. **Kempsford Parish Council**
  1. **Footpath alignment at Coln Country Park** – The draft Management Plan has not been received and it was agreed that the footpath alignment cannot be approved without it.  
At the last LBY community meeting there was some debate about the footpath alignment at the back of The Manor and LBY's desire for the footpath to be pushed closer to the lake edge.

A draft plan of their proposed new extension to the Lakes Kitchen was circulated at the meeting. The design has been changed so it sits better in the landscape, particularly for the Sailing Club. The building will contain the hotel reception, member's clubhouse and shared kitchen facilities. The point was raised that there does need to be some form of visitor centre.

A meeting is to be arranged with the owner of the Lake 104 development to discuss footpaths and the leisure facility.

2. **Website Accessibility Compliance and .gov.uk Domains** – It is understood that our website meets the accessibility compliance but it was agreed that the Clerk should request confirmation of compliance and advice on how we could transfer to a .gov.uk domain.

3. **Review of Contracts for Clerk and Maintenance Position** – Both contracts were discussed with no changes required.

The Clerk was asked if a new laptop would be beneficial so documents could be projected at meetings. It was felt this is not necessary and that the only current requirement is an up to date version of Microsoft Office. This will be looked in to.

4. **Updates from meetings attended and working groups –**

- The Clerk attended an online meeting with GCC PROW and Fairford Town Council for an update on the multi-user path and the various options being considered for linking Fairford. Notes from the meeting have been circulated by email.
- Kempsford Village Hall Committee – Karen Saunders reported on the latest meeting-
  - A profit was made last month, partly due to the Waterways Recovery Group booking and no major expenses being incurred. The Garden Project is also in a good position and the Waterways Recovery Group has offered manpower to assist the garden committee.
  - The annual insurance bill is due this month.
  - Local residents have offered to help with the exterior painting of the hall.
  - There has been an increase in bookings. Darts is going well and Zumba started last Friday.
  - They have a new booking system called Hallmaster. Bookings are made online and it links to the website.
  - They are still hoping to arrange a talk by the RAF Pilot.
  - The new constitution document has been submitted to the Charity Commission.
- Stephen Andrews attended the RAF Fairford 80<sup>th</sup> Anniversary Event and discussed the following with the Base Commander –
  - It would be useful to have an update on developments in and around Kempsford. There is a normal community meeting proposed for November and it was agreed to meet half an hour before the meeting to discuss points specific to Kempsford.
  - The 501<sup>st</sup> are very much located here now.
  - A new Community Relations Officer has been appointed but will not be in position until November.
- Thames Water emailed today to say they have identified sewers between the Top Road and High Street area. Stephen Andrews replied to ask if there is any update on the John of Gaunt/Lancaster Road area which is our concern, and if the proposed works will have any impact on the problems with the pumping station and tinkering. Mark Strange reported that where the tarmac was raised outside Kempsford House has been repaired but is starting to come up again, and questioned if this is related to sewer/drainage problems.
- Highways meeting – The Clerk was asked to check if there is a date in the diary for the next Parish Highways Meeting and if not, to arrange one.

5. **Residents reports to Councillors –**

- A resident of Hazel View reported a problem with a street light and was advised to contact GCC.
- There was an incident with a company using a drone to show work they had done to a residential roof which resulted in a visit by the MOD Police. It was suggested a reminder about the restrictions on drone usage be put in the next Parish Newsletter.
- Parking outside the new houses at Cross Tree was raised. Vehicles have always parked there and that having the houses closer to the road may make it feel narrower.

10. **Planning, Policies and Licensing –**

Ref.	Location	Proposal	Decision
21/0098/CWS73M & 19/0059/CWMAJM	Manor Farm Quarry, Kempsford	Addendum to the Approved Field Drainage Network Maintenance Plan and amended Section 106	It is noted that the management plan is only effective whilst the Base is operational. It was agreed

			this should remain whatever, in respect of drainage.
24/002248/FUL	Reevey Gate Cottage, Reevey, Kempsford	Full application for ground floor rear extension, façade alterations and all associated works	Comment that the proposed metal gate not in keeping with the area

## 11. Finance

1. The following bills were approved to be paid:-

002445	The Play Inspection Co. (2 x annual inspections)	£198.00 inc. VAT
002446	Police & Crime Comm. (ASW ltrs 1.1.24 – 31.3.24 155)	£108.50
002447	Busy Fingers Printing (Sept Newsletter)	£143.10
002448	M Dyball t/a Willow Gardening (Kempsford Grass)	£576.00 inc. VAT
002449	TEEC Ltd (website hosting & domain)	£155.99 inc. VAT
002450	T Griffin (Wages & use of home)	£851.50
002451	HMRC (PAYE)	£10.42

Receipts since last meeting

Bank Interest £63.97

2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
3. The Play Inspection Company has sent a repeat order request for 2025. The cost will be £94.95 per inspection compared to £82.50 this year. This was agreed.
4. A letter from Lloyds Bank has been received regarding changes to savings accounts. The changes will not affect us but were noted.

12. **Clerks Report** – Nothing to report.

13. **Correspondence** – Noted and all correspondence received via email has been circulated. Magazines and literature distributed.

14. **Date of next meeting** – Monday 21<sup>st</sup> October 2024, 7pm at Kempsford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O’Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.  
Meeting ended at 9.00pm

## Appendix A

Kempsford Parish Council - Attendance Report		12 months to: Sep-24
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	5/12	42%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC) - elected Dec 23	3/10	30%
Mark Strange (KPC - Chair)	10/12	83%
John O’Connell (KPC - Vice Chair)	11/12	92%
Christine Nugent (KPC)	9/12	75%
Karen Saunders (KPC)	12/12	100%
Neil Green (KPC)	12/12	100%
Stephen Andrews (KPC)	11/12	92%
Debbie Watson (KPC) - Co-opted Nov 23	11/11	100%

